## Manuscript Format Guidelines:

##  Ninth Asian Young Geotechnical Engineers Conference

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**Abstract:** This document comprises format instructions for papers to be presented at the Ninth Asian Young Geotechnical Engineers Conference. It is our goal to be relatively flexible in format, yet maintain a reasonable degree of consistency between papers in the finished product. This document is formatted in the desired manner, and all authors are expected to use it as a template [*see* Section 2.1 below].

# 1. INTRODUCTION

The 9th Asian Young Geotechnical Engineers Conference (9AYGEC) will be held on December 5-7, 2019 at UET Lahore, Pakistan. This document describes, and is formatted in, the required style for all conference papers.

After final review, accepted papers will be included in the proceedings volume. The printed volume and its CD version will be made available during the conference. The electronic copy of the final paper must be emailed by March 15, 2019, to the following address: 9aygec@uet.edu.pk

# 2. FORMAT REQUIREMENTS

**2.1 Word Processing**

The author must submit two different types of electronic copies: a file created by Word 2013 or later version, ***and*** a PDF file created by ADOBE Acrobat 4.0 or later version. This document is a Word 2013 template, and the author may type directly on this file. An author using other word processors may submit a PDF file *only*, but the paper must meet the format requirements in Section 2.2.

**2.2 Details of Required Format**

Authors must follow the format details given in this section.

1. *Paper Size and Length*: 4 to 10 pages (A4 size sheet, 210mm x 297 mm).

2. *Margins*: 25 mm (1.0 inch) top and bottom, 20 mm (0.8 inch) on sides.

3. *Default Font Type, Size, and Line Spacing*: 10 pt size Times New Roman with 12 pt line spacing, justified on both margins, unless otherwise specified. N.B.: All “blank lines” are also in this format.

4. *Title*: Four blank lines from top of the first page, then a line with the paper title in 14 pt size bold, centered, small caps on subsequent pages. If two lines are needed, use 16 pt line spacing between them.

5. *Author’s Name*: Two blank lines after the title, then a line with the author name(s) in bold.

6. *Author’s Position and Affiliation:* Two blank lines after the author’s name, then a line with the position and affiliation per author in 9 pt size italics and 12 pt line spacing. This should be repeated for multiple authors.

7. *E-mail address(es)*: A line with the author’s e-mail address(es) in 9 pt size italics and 12 pt line spacing.

8. *Abstract*: A 100-200 word abstract in 9 pt size and 12 pt line spacing, left and right indented 10 mm each.

9. *Section Headings*: Two blank lines after the previous section, 10 pt size bold, capital letters.

10. *Section Subheadings*: One blank line after the previous subsection, 10 pt size bold.

11. *Body text*: 10 pt size and 12 pt line spacing, justified on both margins. First line of each paragraph is indented by 4 blank characters.

12. *Figures*: Insert in text where appropriate, with a caption centered below the figure, as shown on next page. Use 10 pt size and 12 pt line spacing for the caption.

13. *Tables*: As with Figures, but with caption centered above the table.

14. *Equations*: Centered, with equation number set flush at the right margin, one blank line above and below.

15. *Units*: SI units are required.

16. *References*: References such as journal papers, conference papers, and books should appear as shown below. Use 9 pt size and 12 pt line spacing. Citations in the text of the paper should use author last names and the year; for example, “… in previous work by the authors (Kasai et al. 1998, MacRae and Kawashima 2001)” or “… as shown in the work by Kasai et al. (1998) and MacRae and Kawashima (2001).” Additionally, authors are responsible for obtaining permission for reprinting any material included in their papers which may be already copyrighted elsewhere.

# 3. CONCLUSIONS

Should you have any questions concerning these format instructions, please contact the conference office (address: 9aygec@uet.edu.pk).

# Acknowledgements:

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# References:

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A sample equation is given as Eq. (1) below:

  (1)

Also, figure and table examples are provided in Figure 1 and Table 1 below:





Table 1 Periods, Participation Factors, and Damping Ratios of Space Frame with Dampers

Figure 1 Vibration Modes of Space Frame with Dampers: (a) 1st Mode, and (b) 6th Mode